The Emory University Women's Club Memorial Fellowship in Graduate Research  
2014-15 Guidelines 
Applications due Monday, March 24

Program Description
The Emory University Women’s Club Memorial Award in Graduate Research awards $5,000 to a doctoral student to support research, writing or living expenses related to the student’s dissertation. The awardee is expected to (1) devote no less than one-half time to the dissertation and should complete the degree in the 2014-2015 academic year, (2) make a brief research and publically accessible presentation at a meeting of the Emory Women’s Club, and (3) submit a final report explaining how the funds were expended.

Eligibility
Applicants must be doctoral candidates in good standing. Male and female students from any program in the Laney Graduate School are eligible.

Selection Guidelines
Selection will be made by a faculty committee according to the following criteria

- Academic excellence of the applicant
- Importance of the dissertation research to the student’s field
- Preference will be given to students who will complete their dissertations in the 2014-15 academic year and who do not have full stipend support available through the Laney Graduate School, an external agency, or foundation.

Submission Requirements
1. Application cover sheet;
2. A curriculum vitae;
3. A registrar’s copy of the Emory transcript (unofficial copy issued to the student is acceptable, but it must be in official format for ease of reading);
4. 1000 word abstract of the dissertation. Append an outline of chapters
5. Timeline for completion of the dissertation;
6. A letter from the student describing how the award will be used. The award may be used for costs of dissertation research, training, or living expenses during the fellowship year.
7. Letter of recommendation from the student’s dissertation advisor. The letter should evaluate the dissertation project, certify that the student has achieved Ph.D. candidacy, and comment on the dissertation’s potential significance in the field. It should also assess the student’s relative standing in his or her program and the likelihood that the student will complete the degree in 2014-15. Please email the nomination as an attachment in the form of one PDF to Jay Hughes at jlhughe@emory.edu in the form of Last Name, First Name—Program. Ex: Doe, Jane—Poli Sci. Failure to follow this format may result in your application not being considered.

Application Procedure
All nominations and applications, including supporting materials, will be uploaded using Blackboard.
1. Go to https://classes.emory.edu/ and log in using your regular Emory net ID and password
2. Click on the Organization tab at the top of your screen;
3. Under the “Organization Catalog” click on the “Laney Graduate School” folder;
4. Under the “Search Catalog,” type “Laney Graduate School Fellowships, 2014-2015” and click GO
5. Under the Organization ID, LGS_L, click the arrow. A drop down menu listing “enroll” should appear, click the “enroll” button.

After you join the Blackboard organization, you will find detailed instructions.

Need help enrolling? Please email your net id to jlhughe@emory.edu.